

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
April 29, 2013**

Directors Present: Jason Belter, John Bujan, Jeff Ellerd, Damon Fraser, Dan Greenfield, Karen Groppel, Andrea Johnson, Roxane Lehmann, Becky Lund, Suzannah Toso

Directors Absent: Dianne Krizan

Advisors Present: Brian Bloomfield, Miranda Morton, Kristin Kelley, Nancy Baumann, Julie Sheahan (NPTO Representative)

Others in Attendance: Nova parents

I. Call to Order

The meeting was called to order at 6:31 PM. Damon Fraser led the meeting.

II. Approval of Agenda

Mrs. Groppel moved to approve the agenda with the addition of a closed session at the end of the meeting. Mr. Ellerd seconded. The motion passed unanimously.

III. Public Comment

Mr. Fraser gave a brief statement explaining that the mission statement will be removed from the strategic plan. He also spoke about the lawsuit against Nova.

Ms. Johnson arrived at 6:35.

There was public comment.

IV. Consent Agenda

A. Regular Meeting Minutes from February 25, 2013

B. Accept Gift Donations

Ms. Lund moved to approve the consent agenda. Mr. Belter seconded. The motion passed unanimously.

V. Treasurer/ Finance Update

Mr. Ellerd mentioned that we received the MN Finance award again this year. We're still projecting a small surplus at the end of the year and not need to draw on our line of credit. We will need to draw some money from our General Fund to cover the deficit in the lunch program. There was discussion.

VI. Reports received by the Board.

a. Administration Report

Mr. Bloomfield highlighted four items. He reviewed the changes to the Employee handbook. There was discussion. He also reviewed the work done by Mrs.

Morton looking at a 7-period schedule for the SoL and SoR. There was

discussion. Mr. Bloomfield presented options for the SY 2014 calendar. There was discussion. Finally, he highlighted the topics for the senior theses.

b. Board Chair Report

None.

c. Board Committees

i. Curriculum Report

Mrs. Groppe spoke about the “Changing Body” unit in 5th grade and the recommended Geology unit.

ii. Development Report

Ms. Johnson spoke about the Nova Run; 185 have signed up so far. \$162,000 has been donated so far this year, including a large grant from Friends of Education. She highlighted a few other items from the report.

iii. Finance and Budget Report

Mr. Ellerd stated that we’ll see a preview of next year’s budget in May and the State budget is looking good as well.

iv. Governance Report

There was a first reading of revised Policy #205.

Mr. Bujan spoke about reviewing the Board self-evaluation topic in June.

Mr. Bujan spoke about the recommended changes to Nova’s bylaws.

d. Hoc Committees

i. Academic Excellence

Mrs. Toso gave a brief update.

ii. Social/ Emotional Committee

Mrs. Johnson gave a brief update. There was discussion.

e. NPTO Report

Mrs. Sheahan gave several quick updates. She also spoke about the development of a “Nova ambassadors” program to connect with new families.

VII. Board Updates/Action Items

a. Approve SY 2014 Calendar

Mr. Fraser, “Resolved, that Board accepts the original 2014 school year calendar and directs the Executive Director to submit it to MDE.” Ms. Lund seconded. There was discussion. The motion was tabled until May.

b. Approve Proposed Strategic Plan

Mr. Fraser, “Resolved, that Board adopts the proposed 2014-2018 Strategic Plan with the amendment of “Build a Community Unified in Vision and Practice” instead of “Define the Nova Way” in the Goal section and without the inclusion of the proposed mission and vision statements.” Mr. Ellerd seconded. There was discussion. The motion passed unanimously.

There was further discussion about the work to be done with the mission and vision.

c. Approve Geology Content and Resource Map

Mrs. Groppe, “Resolved, that Board accepts the Curriculum Committee’s recommendation to accept the Geology Content and Resources Map as presented.” Mrs. Toso seconded. The motion passed unanimously.

d. Update to Nova Policies

Mr. Bujan, “Resolved, that the updates/corrections to Nova policies as set forth in the attached exhibit are adopted, effective April 29, 2013, under the single-

meeting adoption exception of Policy 103, and the administration is instructed to forthwith update the referenced policies on the Nova website.” Ms. Lund seconded. The motion passed unanimously.

e. Update to Nova’s Bylaws

Mr. Bujan, “Resolved, that the recommendations set forth in the updated Governance Committee Report dated April 21, 2013 to amend the 2010 school Bylaws are hereby adopted effective April 29, 2013, and the Governance Committee is hereby instructed to prepare Amended and Restated Bylaws (2013) reflecting this adoption to the school administration forthwith for insertion in the Nova website.” Ms. Lund seconded. There was discussion. The motion passed unanimously by an affirmative vote of 10 - 0.

f. Motion to Hire Legal Council (After the Closed Session)

Mr. Fraser, “Resolved, the Board authorizes the Executive Director to engage William Mohrman from Mohrman and Kaardal to represent Nova’s case in the pending due process lawsuit.” Ms. Johnson seconded. The motion passed unanimously.

VIII. Public Comment

There was public comment.

IX. Board Chair Comment

There were no further comments.

X. Next Meeting Date/Agenda Items

The next regular Board of Directors meeting is May 20, 2013, beginning at 6:30 PM.

XI. Closed Session

The meeting was closed as permitted by section 13D.05, subdivision 3(b), to discuss attorney-client privileged matters with its attorney in the pending lawsuit against the school filed 04/25/13 in the United States District Court, District of Minnesota as Case 0:13-cv-00975.

XII. Adjournment

Ms. Lund moved to adjourn. Ms. Johnson seconded. The motion passed unanimously. The meeting adjourned at 9:20 PM.

Minutes submitted by Becky Lund.